AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended. Filing is mandato	ry.	7					
Local Government Type:			cal Government Name:		County		
☐ City ☐ Township ☐ Village		Community Health Cen	ter of Branch	<u>County</u>	В	Branch	
Audit Date December 31, 2004	Opinion De February 2		1	Date Accountant Report Submitted To State:			
We have audited the financial statem with the Statements of the Governm Counties and Local Units of Governments	ental Accountir	ng Standards Board (GAS	SB) and the U	Iniform Reporting F			
We affirm that: 1. We have complied with the <i>Bulle</i> 2. We are certified public accounta			nment in Mich	nigan as revised.			
We further affirm the following. "Yes and recommendations.	responses hav	ve been disclosed in the fi	nancial staten	nents, including the	notes, or in th	ne report of comments	
You must check the applicable box for	or each item be	low:					
		ds/agencies of the local u					
		its in one or more of this u					
yes no 4. The local unit	has violated th	compliance with the Unifo e conditions of either an o rgency Municipal Loan Ao	rder issued un		•	,	
yes no 5. The local uni	holds deposits	is/investments which do no 1982, as amended [MCL 3	t comply with	statutory requirement	ents. (P.A. 20	of 1943, as amended	
yes no 6. The local unit	has been deling has violated the bas) in the curren	nquent in distributing tax re e Constitutional requirement t year. If the plan is more	evenues that ent (Article 9, 9 e than 100% t	Section 24) to fund of fund of funded and the over	current year ea	arned pension benefits	
yes no 8. The local uni	uses credit ca	contributions are due (pards and has not adopted a ed an investment policy a	an applicable ¡	policy as required b			
We have enclosed the following:				Enclosed	To Be Forwarde	Not d Required	
The letter of comments and recomm	endations.				\boxtimes		
Reports on individual federal assista	nce programs	(program audits).					
Single Audit Reports (ASLGU).							
Certified Public Accountant (Firm Na	ıme): Pl	LANTE & MOR	AN, PL	LC			
Street Address			City		State	ZIP	
750 Trade Centre Way, Suite	300		Portage		MI	49002	
Accountant Signature							
Flante & Moran	PLLC						

Financial Report
with Additional Information
December 31, 2004

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Independent Auditor's Report

To the Board of Trustees

Community Health Center of Branch County

We have audited the accompanying statement of net assets of Community Health Center of Branch County as of December 31, 2004 and 2003, and the related statements of revenue, expenses and changes in net assets and cash flows for the years then ended. These financial statements are the responsibility of the Hospital's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Health Center of Branch County at December 31, 2004 and 2003, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note I to the financial statements, effective January I, 2004, the Hospital adopted the provisions of Governmental Accounting Standards Board Statement No. 39, Determining Whether Certain Organizations Are Component Units. As a result, the Community Health Center Foundation is now included in these financial statements as a discretely presented component unit.

The Management's Discussion and Analysis is presented for purposes of additional analysis and is not a required part of the basic financial statements of Community Health Center of Branch County. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplemental information. However, we did not audit the information and, accordingly, do not express an opinion thereon.

Plante & Moran, PLLC



Management's Discussion and Analysis

Management's Discussion and Analysis

The discussion and analysis of Community Health Center of Branch County's financial statements provide an overview of the Hospital's financial activities for the year ended December 31, 2004. Management is responsible for the completeness and fairness of the financial statements and the related footnote disclosures along with the discussion and analysis.

Using this Annual Report

In June 1999, GASB released Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments. Changes in Statement No. 34 require a comprehensive one-line look at the entity as a whole.

The major changes from the fund basis financial statements presented by the Hospital in the past and the "one-line look at the entity as a whole" are as follows:

- New reporting standards Statement of Net Assets, Statement of Revenues, Expenses and Changes in Net Assets, Statement of Cash Flows
- Establishing an operating and nonoperating basis of reporting whereby revenues that are charges for services are recorded as operating revenue. Essentially all other types of revenue are nonoperating or other revenue
- Reporting net assets versus fund balance by donor classification
- Reporting interest expense as a non-operating expense versus operating expense
- Reporting provision for bad debt expense as contra revenue versus operating expense

This annual financial report includes the report of independent auditors, this management's discussion and analysis, the financial statements in the above referred format and notes to financial statements.

Financial Highlights

The Hospital's financial position improved slightly during the year ended December 31, 2004. The current assets increased by approximately \$1,768,000 or 11 percent from the prior year. In total, the Hospital's net assets increased approximately \$679,000 or 2 percent from the previous year. The increase in net assets resulted from improved operations.

Management's Discussion and Analysis (Continued)

Financial Highlights (Continued)

In the year ended December 31, 2004, the Hospital's revenues and non-operating income exceeded expenses, creating an increase in net assets of \$679,098, compared to a \$509,286 decrease in the previous year.

The Statement of Net Assets and the Statement of Revenue, Expenses and Changes in Net Assets

One of the most important questions asked about the Hospital's finances is, "Is the Community Health Center of Branch County as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Revenue, Expenses and Changes in Net Assets report information on the Hospital as a whole and on its activities in a way that helps answer this question. When revenue and other support exceed expenses, the result is an increase in net assets. When the reverse occurs, the result is a decrease in net assets. The relationship between revenue and expenses may be thought of as Community Health Center of Branch County's operating results.

These two statements report the Community Health Center of Branch County's net assets and changes in them. You can think of Community Health Center of Branch County's net assets - the difference between assets and liabilities - as one way to measure the Hospital's financial health, or financial position. Over time, increases or decreases in the Hospital's net assets are one indicator of whether its financial health is improving or deteriorating. You will need to consider many other non-financial factors, such as the trend in patient days, outpatient visits, conditions of the buildings, and strength of the medical staff, to assess the overall health of the Hospital.

The statements include all assets and liabilities using the accrual basis of accounting. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

Management's Discussion and Analysis (Continued)

Condensed Financial Information

The following is a comparative analysis of the major components of the Statement of Net Assets of the Hospital as of December 31, 2004 (in millions):

		Year Ended December 31					Change	
		2004			2003	Amount		
Current assets		\$	17.1	\$	15.3	\$	1.8	
Non-current assets	•		2.7		2.6		0.1	
Capital assets			20.0		21.1		(1.1)	
	Total assets	\$	39.8	\$	39.0	\$	0.8	
Current liabilities		\$	4.7	\$	4.3	\$	0.4	
Long-term debt			3.2		3.5		(0.3)	
Net assets		***************************************	31.9	***************************************	31.2		0.7	
	Total liabilities and net assets	\$	39.8	\$	39.0	\$	0.8	

Operating Results for the Year (in millions)

	Y	Change		
		2004 2003		Amount
Operating Revenue				
Net patient service revenue	\$	50.9	\$ 44.8	\$ 6.1
Other		0.6	0.4	0.2
Total operating revenue		51.5	45.2	6.3
Operating Expenses				
Nursing services		15.4	13.6	1.8
Special professional services		22.1	19.4	2.7
General services		3.3	3.2	0.1
Administrative and fiscal services		7.2	6.9	0.3
Depreciation and amortization		2.9	2.7	0.2
Total operating expenses		50.9	45.8	5.1
Operating Income (Loss)		0.6	(0.6) 1.2
Nonoperating Revenue, Net		0.1	0.1	
Increase (Decrease) in Net Assets	\$	0.7	\$ (0.5) \$ 1.2

Management's Discussion and Analysis (Continued)

Operating Revenues

Operating revenues include all transactions that result in the sales and/or receipts from goods and services, such as inpatient services, outpatient services, physician offices, and the cafeteria.

Operating revenue changes were a result of the following factors:

 Net patient service revenue increased 13.6 percent from prior year. Gross patient revenue is reduced by revenue deductions and provision for bad debt expense. Revenue deductions are the amounts that are not paid to the Hospital under contractual arrangements primarily with Medicare, Medicaid, and Blue Cross Blue Shield. These revenue deductions increased from 43.9 to 45.4 percent as a percentage of gross revenue.

Operating Expenses

Operating expenses are all the costs necessary to perform and conduct the services and primary purposes of the Hospital. The operating expense changes were the result of the following factors:

• Salaries, which account for approximately 41% of total expenses increased approximately 5 percent. The increase was primarily related to raises.

Nonoperating Revenue

Nonoperating revenue and expenses are all sources and uses that are primarily non-exchange in nature. They would consist primarily of donations, interest expense and investment income (including realized and unrealized gains and losses).

The Foundation received approximately \$631,000 of donations in 2004.

Management's Discussion and Analysis (Continued)

Statement of Cash Flows

Another way to assess the financial health of a hospital is to look at the statement of cash flows. Its primary purpose is to provide relevant information about the cash receipts and cash payments of an entity during a period. The statement of cash flows also helps assess:

- An entity's ability to generate future net cash flows
- Its ability to meet its obligations as they come due
- Its needs for external financing

Statement of Cash Flows (in millions)

					Inc	rease
	2	004	2	2003	(Dec	crease)
Cash Provided by (used in):						
Operating activities	\$	3.4	\$	-	\$	3.4
Noncapital financing activities		0.4		0.2		0.2
Capital and related financing activities		(2.1)		(3.0)		0.9
Investing activities		0.4				0.4
Net increase (decrease) in cash		2.1		(2.8)		4.9
Cash - Beginning of year		6.8		9.6	***************************************	(2.8)
Cash - End of year	\$	8.9	\$	6.8	\$	2.1

The Hospital's liquidity increased during the year ended December 31, 2004. The following discussion amplifies the overview of cash flows presented above.

Cash provided by operating activities increased significantly in 2004 primarily due to increases in cash received from patients and third party payors.

Cash spent on capital purchases was approximately \$1.8 million in 2004 and \$2.6 million in 2003.

Management's Discussion and Analysis (Continued)

Capital Asset and Debt Administration

Capital Assets

At December 31, 2004, the Hospital had approximately \$20 million invested in capital assets, net of accumulated depreciation of \$35 million. Depreciation and amortization totaled \$2.9 million for the current year compared to \$2.7 million last year. Details of the cost of these assets for the past two years are shown below.

Total	¢	55.8	¢	54.3	\$ 1.5
Furniture, fixtures, and equipment	***************************************	26.3	***	24.8	 1.5
Buildings and improvements		28.1		28.2	(0.1)
Land and improvements	\$	1.4	\$	1.3	\$ 0.1
	2	2004		2003	crease crease)

Debt

At December 31, 2004, the Hospital had \$3.5 million of bonds outstanding as compared to \$3.7 million the previous year.

The Hospital has made strides to pay down its debt obligations and has done so in alignment with its prescribed debt schedules. More detailed information about the Hospital's long-term liabilities is presented in the footnotes to the financial statements.

Management's Discussion and Analysis (Continued)

Economic Factors That Will Affect the Future

The economic position of the Hospital is closely tied to that of the local economy. Because of limited economic growth and increased demand for resources where reimbursement is limited by federal and state mandates, the current Medicare budget projects only an inflationary increase in funding to the Hospital in the next year of 2.0 percent. Medicaid is proposing cuts of 4% effective April, 2005. In addition, the Board of Trustees approved an average increase of 5-6 percent in the charge structure for the 2005 fiscal year.

The Hospital's current financial and capital plans indicate that the infusion of additional financial resources from the foregoing actions will enable it to maintain its present level of service.

Contacting the Hospital's Management

This financial report is intended to provide our member townships and bondholders with a general overview of the Hospital's finances, and to show the Hospital's accountability for the money it receives from the member townships. If you have questions about this report or need additional information, we welcome you to contact the Chief Financial Officer.

Richard Trufant, Chief Financial Officer

Statement of Net Assets

	Decembe	er 31, 2004	December 31, 2003			
	Hospital	Foundation	Hospital	Foundation		
	Assets					
Current Assets						
Cash and cash equivalents (Note 2)	\$ 3,888,339	\$ 163,004	\$ 2,944,478	\$ 11,523		
Assets Limited as to Use (Note 2)	4,073,812	1,016,867	3,598,414	281,462		
Accounts receivable (Note 3)	5,162,992	-	5,080,166	-		
Cost report settlement receivable (Note 4)	1,811,000	-	1,525,000	-		
Other current assets	2,168,664		2,188,052	-		
Total current assets	17,104,807	1,179,871	15,336,110	292,985		
Assets Limited as to Use (Note 2)	2,038,470	-	1,903,057	-		
Capital Assets, net (Note 5)	20,016,139	1,046,250	21,134,758	1,048,750		
Other Assets	676,781	-	687,721			
Total assets	\$39,836,197	\$ 2,226,121	\$39,061,646	\$ 1,341,735		
Liabil	ities and Net	Assets				
Current Liabilities						
Current portion of long-term debt (Note 6)	\$ 220,000	\$ -	\$ 210,000	\$ -		
Accounts payable	1,702,775	_	1,343,322	<u>-</u>		
Accrued liabilities	2,756,578	-	2,810,578	-		
Total current liabilities	4,679,353	-	4,363,900	-		
Long-term Debt (Note 6)	3,270,000	-	3,490,000			
Total liabilities	7,949,353	-	7,853,900	-		
Net Assets						
Invested in capital assets - Net of related debt	16,526,139	**	17,434,758	_		
Restricted for specific purposes	333,394	2,226,121	265,401	1,341,735		
Unrestricted	15,027,311		13,507,587	-		
Total net assets	31,886,844	2,226,121	31,207,746	1,341,735		
Total liabilities and net assets	\$39,836,197	\$ 2,226,121	\$39,061,646	\$ 1,341,735		

Statement of Revenue, Expenses and Changes in Net Assets

	Year I	Ended	Year Ended			
	Decembe	r 31, 2004	December 31, 2003			
	Hospital	Foundation	Hospital	Foundation		
Operating Revenue						
Net patient service revenue	\$ 50,845,101	\$ -	\$ 44,824,524	\$ -		
Other operating revenue	616,828		419,179	-		
Total operating revenue	51,461,929	-	45,243,703	-		
Operating Expenses						
Nursing services	15,365,970	-	13,641,957	-		
Special professional services	22,148,974	-	19,359,313	-		
General services	3,319,219	-	3,228,095	-		
Administrative and fiscal services	7,168,282		6,935,268	_		
Depreciation and amortization	2,859,008		2,718,328			
Total operating expenses	50,861,453		45,882,961	-		
Operating Income (Loss)	600,476	•	(639,258)	-		
Nonoperating Income (Expenses)						
Investment income	113,843	22,595	138,429	153		
Unrealized gain on investments	-	230,775	-	45,730		
Loss on disposal of fixed assets	(37,949)	-	-	-		
Interest expense	(163,953)	-	(169,661)	-		
Donations, net of program expenses	166,681	631,016	115,474	850,048		
Total nonoperating income, net	78,622	884,386	84,242	895,931		
Increase (Decrease) in Net Assets	679,098	884,386	(555,016)	895,931		
Net Assets - Beginning of year	31,207,746	1,341,735	31,762,762	445,804		
Net Assets - End of year	\$ 31,886,844	\$ 2,226,121	\$ 31,207,746	\$ 1,341,735		

Statement of Cash Flows

	Year E	nded	Year Ended			
	December	31, 2004	December	31, 2003		
	Hospital	Foundation	Hospital	Foundation		
Cash Flows from Operating Activities						
Cash received from patients and third-party payors	\$ 50,476,275	\$ -	\$ 43,707,545	\$ -		
Cash paid to suppliers and employees	(47,715,554)	-	(44,087,261)	-		
Other receipts from operations	616,828		419,179			
Net cash provided by operating activities	3,377,549	-	39,463	-		
Cash Flows from Investing Activities						
Interest received on investments	91,248	22,595	138,429	-		
Proceeds from sale of investments	1,693,304	-	1,285,770	124,069		
Purchase of investments	(1,345,841)	(502,130)	(1,515,718)	-		
Decrease (increase) in other assets	10,940	-	53,013	-		
Net cash provided by (used in) investing						
activities	449,651	(479,535)	(38,506)	124,069		
Cash Flows from Noncapital Financing Activities						
Donations, net of program expenses	420,051	631,016	161,357	(199,952)		
Cash Flows from Capital and Related Financing				•		
Activites						
Purchase of fixed assets	(1,794,512)	-	(2,600,324)	-		
Interest paid on long-term debt	(163,953)	-	(169,661)			
Proceeds from sale of fixed assets	75,878	-	_	-		
Principal paid on long-term debt	(210,000)		(200,000)			
Net cash used in investing activities	(2,092,587)		(2,969,985)			
Net Increase (Decrease) in Cash and Cash						
Equivalents	2,154,664	151,481	(2,807,671)	(75,883)		
Cash and Cash Equivalents - Beginning of year	6,824,354	11,523	9,632,025	87,406		
Cash and Cash Equivalents - End of year	\$ 8,979,018	\$ 163,004	\$ 6,824,354	\$ 11,523		
Cash and Cash Equivalents (Note 2)						
Current assets	\$ 3,888,339	\$ 163,004	\$ 2,944,478	\$ 11,523		
Assets limited as to use	5,090,679	-	3,879,876	<u>+</u>		
Total	\$ 8,979,018	\$ 163,004	\$ 6,824,354	\$ 11,523		

Statement of Cash Flows (Continued)

A reconciliation of operating income (loss) to net cash from operating activities follows:

	Year	Ended	Year Ended			
	Decembe	r 31, 2004	December	1, 2003		
	Hospital	Foundation	Hospital	Foundation		
Cash Flows from Operating Activities						
Operating income (loss)	\$ 600,476	\$ -	\$ (639,258)	\$ -		
Adjustments to reconcile operating income (loss)			,			
to net cash from operating activities:						
Depreciation	2,859,008	-	2,718,328	-		
Loss on disposal of fixed assets	(37,949)	-	_	-		
Bad debt expense	2,776,783	_	2,544,697	-		
(Increase) decrease in assets:						
Accounts receivable	(2,859,609)	-	(2,136,676)	-		
Cost report settlements	(286,000)	-	(1,525,000)	-		
Other current assets	19,388	-	(852,327)	_		
Increase (decrease) in liabilities:			,			
Accounts payable	359,452	-	(320,676)	-		
Accrued liabilities	(54,000)	_	250,375	-		
Net cash provided by operating						
activities	\$ 3,377,549	\$ -	\$ 39,463	\$ -		

During 2003, land and building valued at \$1,050,000 were donated to the Community Health Center Foundation.

There were no significant noncash investing, capital or financing activities in 2004.

Notes to Financial Statements December 31, 2004 and 2003

Note I - Nature of Business and Significant Accounting Policies

Reporting Entity

Community Health Center of Branch County (Hospital) is a short-term, acute care facility offering inpatient and outpatient healthcare services primarily to citizens in the Branch County, Michigan area. The Hospital is a component unit of Branch County and is organized under Public Act 230 of the Public Acts of 1987 as a county hospital corporation.

Community Health Center Foundation (Foundation) is a component unit of Community Health Center of Branch County. The Foundation was established to raise funds exclusively for a comprehensive program of fund development that supports the mission and vision of Community Health Center of Branch County. The Foundation maintains a separate board of directors. The Community Health Center of Branch County appoints and approves the Foundation board.

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Enterprise Fund Accounting - The Hospital uses enterprise fund accounting. Revenues and expenses are recognized on the accrual basis using the economic resources measurement focus. Based on Governmental Accounting Standards Board (GASB) Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting, as amended, the Hospital has elected to apply the provisions of all relevant pronouncements of the Financial Accounting Standards Board (FASB), including those issued after November 30, 1989, that do not conflict with or contradict GASB pronouncements.

Basis of Presentation - The financial statements have been prepared in accordance with generally accepted accounting principles as prescribed by Governmental Accounting Standards Board (GASB) in Statement No. 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, issued June 1999. The Hospital follows the "business-type" activities reporting requirements of GASB Statement No. 34 that provide a comprehensive look at the Hospital's financial activities.

Notes to Financial Statements December 31, 2004 and 2003

Note I - Nature of Business and Significant Accounting Policies (Continued)

Cash and Cash Equivalents - Cash and cash equivalents include investments in highly liquid debt instruments with a maturity of three months or less.

Investments - Investments are recorded at fair value, based on quoted market prices, or estimated fair value.

Property and Equipment - Property and equipment are recorded at cost. Donations of property and equipment are recorded at fair market value at the date of donation. Depreciation is computed on the straight-line basis over the estimated useful lives of the assets. Costs of maintenance and repairs are charged to expense when incurred.

Other Assets - Included in other assets is an investment in a joint venture with another healthcare entity. The venture is 50 percent owned by the Hospital. The purpose of the joint venture is to build and operate a medical office building in Union City, Michigan. The investment is recorded using the equity method and is valued at \$190,442 and \$207,638 at December 31, 2004 and 2003, respectively. The loss on the joint venture is \$17,196 and \$12,633 for the years ended December 31, 2004 and 2003, respectively.

Compensated Absences - Vacation and paid time off are charged to operations when earned. Unused benefits are recorded as a current liability in the financial statements.

Net Assets - Net assets of the Hospital are classified in three components. Net assets invested in capital assets net of related debt consist of capital assets net of accumulated depreciation and reduced by the current balances of any outstanding borrowings used to finance the purchase or construction of those assets. Restricted for specific purposes are net assets that must be used for a particular purpose, as specified by contributors external to the Hospital, or have a time restriction. Unrestricted net assets are remaining net assets that do not meet the definition of invested in capital assets net of related debt or restricted.

Net Patient Service Revenue - Net patient service revenue is reported at the estimated net realizable amounts from patients, third-party payors, and others for services rendered, including estimated retroactive adjustments under reimbursement agreements with third-party payors. Retroactive adjustments are accrued on an estimated basis in the period the related services are rendered and adjusted in future periods as final settlements are determined.

Notes to Financial Statements December 31, 2004 and 2003

Note I - Nature of Business and Significant Accounting Policies (Continued)

Laws and regulations governing the Medicare and Medicaid programs are complex and subject to interpretation. Management believes that it is in compliance with all applicable laws and regulations and is not aware of any pending or threatened investigations involving allegations of potential wrongdoing. While no such regulatory inquiries have been made, compliance with such laws and regulations can be subject to future government review and interpretation, as well as significant regulatory action including fines, penalties, and exclusion from the Medicare and Medicaid programs.

Charity Care - The Hospital provides care to patients who meet certain criteria under its charity care policy without charge or at amounts less than its established rates. Because the Hospital does not pursue collection of amounts determined to qualify as charity care, they are not reported as revenue. Charity care was less than one percent of gross charges for the years ended December 31, 2004 and 2003.

Income Taxes - The Hospital has been granted exemption from the payment of federal income taxes.

Reclassifications - Certain 2003 balances have been reclassified to conform with 2004 presentations.

Notes to Financial Statements December 31, 2004 and 2003

Note 2 - Deposits and Investments

The Hospital's deposits and investments are included in the balance sheet under the following classifications:

	Hospital					Foundation				
Cash and Cash Assets Limi		sets Limited	Cash and Cash		Assets Limited					
2004	E	quivalents		As To Use	Equivalents			As To Use		
Deposits	\$	3,884,682	\$	5,090,679	\$	163,004	\$	-		
Investments		- 3,657		1,021,603		-		1,016,867		
Petty cash		3,037		-		-				
Total	\$	3,888,339	\$	6,112,282	\$	163,004	\$	1,016,867		
2003	-									
Deposits	\$	2,942,293	\$	3,879,876	\$	11,523	\$	-		
Investments		-		1,621,595		-		281,462		
Petty cash	***************************************	2,185						-		
Total	\$	2,944,478	\$	5,501,471	\$	11,523	\$	281,462		

Deposits

The Hospital deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared or of deposits in transit) at \$9,265,679 and \$7,519,179 at December 31, 2004 and 2003, respectively. The Foundation's deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared or of deposits in transit) at \$169,879 and \$31,606 at December 31, 2004 and 2003, respectively. Of the combined deposits of the Hospital and the Foundation, approximately \$400,000 was covered by federal depository insurance for 2004 and 2003 and the remainder was uninsured and uncollateralized. The Hospital believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. The Hospital evaluates each financial institution it deposits funds with and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

The Hospital is authorized by Michigan Public Act 20 of 1943 (as amended) to invest surplus monies (of nonpension funds) in U.S. bonds and notes, certain commercial paper, U.S. government repurchase agreements, bankers acceptances and mutual funds and investment pools that are composed of authorized investment vehicles.

Notes to Financial Statements December 31, 2004 and 2003

Note 2 - Deposits and Investments (Continued)

The investments are categorized below to give an indication of the level of risk assumed by the entity. Risk Category I includes those investments that meet any one of the following criteria; insured, registered, held by the Hospital or its agent. Risk Categories 2 and 3 include investments that are neither insured nor registered. Category 2 includes investments that are held by the counterparty's trust department (or agent) in the Hospital's name. Category 3 includes investments held by the counterparty or the counterparty's trust department (or agent) but not in the Hospital's name.

2004	Risk Category							
				3	Hospital		Fou	ındation
U.S. government securities	\$ -	\$	1,114,309	\$ -	\$	786,693	\$	327,616
Corporate stock	-		689,251	-		-		689,251
Corporate bonds	-		234,910	***************************************		234,910		-
	\$ -	\$	2,038,470	<u>\$ -</u>				
Total investments					\$	1,021,603	<u>\$ 1</u>	,016,867
2003		Ris	k Category					
			2	3		Hospital	Fo	oundation
U.S. government securities	\$ -	\$	1,664,208	\$ -	\$	1,565,557	\$	98,651
Corporate stock	-		182,811	-		-		182,811
Corporate bonds	-	***********	56,038			56,038		
	<u>\$ -</u>	\$	1,903,057	<u>\$ -</u>	=			
Total investments					<u>\$</u>	1,621,595	\$	281,462

The accrued interest and bank cash management funds are not categorized because they are not evidenced by securities that exist in physical or book entry form. Management believes that the investments in the funds comply with the investment authority noted above.

Notes to Financial Statements December 31, 2004 and 2003

Note 2 - Deposits and Investments (Continued)

The accrued interest and bank cash management funds are regulated by the Michigan Banking Act and are included in cash and cash equivalents.

Assets Limited as to Use:

	Decembe	r 31, 2004	Decembe	r 31, 2003
	Hospital Foundation		Hospital	Foundation
Designated by Board for future capital acquisition Temporarily restricted by donor	\$ 5,732,081	\$ -	\$ 5,224,547	\$ -
for specific purposes	380,201	1,016,867	276,924	281,462
Total	\$ 6,112,282	\$ 1,016,867	\$ 5,501,471	\$ 281,462

Note 3 - Accounts Receivable

The detail of accounts receivable is presented below:

	2004			2003		
Patient accounts receivable	\$	13,823,176	\$	12,417,205		
Less: Allowance for uncollectible accounts Allowance for contractual adjustments and		(1,426,000)		(1,555,000)		
interim payment advances		(7,448,000)		(6,267,000)		
Patient accounts receivable, net		4,949,176		4,595,205		
Other accounts receivable, net		213,816		484,961		
Total accounts receivable	<u>\$</u>	5,162,992	\$	5,080,166		

Notes to Financial Statements December 31, 2004 and 2003

Note 4 - Cost Report Settlements

Approximately 83 percent of the Hospital's net patient service revenue is received from the Medicare, Medicaid and Blue Cross of Michigan programs. The Hospital has agreements with these payors that provide for reimbursement to the Hospital at amounts different from its established rates. A summary of the basis of reimbursement is as follows:

Medicare - Inpatient, acute-care services rendered to Medicare program beneficiaries are paid at prospectively determined rates per discharge. These rates vary according to a patient classification system that is based on clinical, diagnostic and other factors. Outpatient services are paid based upon an established fee-for-service methodology.

Medicaid - Inpatient, acute-care services rendered to Medicaid program beneficiaries are also paid at prospectively determined rates per discharge. Capital costs relating to Medicaid inpatients are paid on a cost-reimbursement methodology. Rural health clinic services are paid based upon a limited cost reimbursement methodology. All other outpatient services are paid based on an established fee-for-service methodology.

Blue Cross - Inpatient acute care services are paid at prospectively determined rates per discharge. Outpatient services are paid based upon an established fee-for-service methodology.

Cost report settlements result from the adjustment of interim payments to final reimbursement under these programs that is subject to audit by fiscal intermediaries. Upon final settlement with the above third-party payors, any adjustments will be accounted for in the year of the settlement.

Notes to Financial Statements December 31, 2004 and 2003

Note 5 - Capital Assets

Capital asset activity for the year ended December 31, 2004 was as follows:

						Depreciable
<u>Hospital</u>	2003	Additions	Transfers	Retirements	2004	Life-Years
Land and improvements Buildings and improvements Furniture, fixtures, and equipment Construction in progress	\$ 1,367,323 28,177,127 24,719,902 13,702	\$ 68,703 101,180 1,613,286 67,791	\$ - 48,937 (48,937)	\$ - (219,921) (91,356)	\$ 1,436,026 28,058,386 26,290,769 32,556	3-25 10-40 6-20
Total	54,278,054	\$ 1,850,960	\$ -	\$ (311,277)	55,817,737	
Less accumulated depreciation and amortization: Land and improvements Buildings and improvements Furniture, fixtures, and equipment	760,632 13,758,564 18,624,100	\$ 42,425 1,260,780 1,666,374	\$ - -	\$ - (219,921) (91,356)	803,057 14,799,423 20,199,118	
Total	33,143,296	\$ 2,969,579	\$ -	\$ (311,277)	35,801,598	
Net carrying amount	\$ 21,134,758				\$ 20,016,139	
<u>Foundation</u>						
Land Building	\$ 950,000 100,000	<u>-</u>	\$ -	\$ - 	\$ 950,000	
Total	1,050,000	\$ -	\$ -	\$ -	1,050,000	
Less accumulated depreciation Building	1,250	\$ 2,500	\$ -	\$ -	3,750	
Net carrying amount	\$ 1,048,750				\$ 1,046,250	

Notes to Financial Statements December 31, 2004 and 2003

Note 5 - Capital Assets (Continued)

Capital asset activity for the year ended December 31, 2003 was as follows:

						Depreciable
<u>Hospital</u>	2002	Additions	Transfers	Retirements	2003	Life-Years
Land and improvements Buildings and improvements Furniture, fixtures, and equipment Construction in progress	\$ 1,335,494 19,175,048 22,508,598 8,687,349	\$ 5,675 5,916 1,247,514 1,341,219	\$ 26,154 8,996,163 992,549 (10,014,866)	\$ - (28,759)	\$ 1,367,323 28,177,127 24,719,902 13,702	3-25 10-40 6-20
Total	51,706,489	\$ 2,600,324	\$ -	\$ (28,759)	54,278,054	
Less accumulated depreciation and amortization:			•	•		
Land and improvements	716,566	\$ 44,066	\$ -	\$ -	760,632	
Buildings and improvements	12,611,899	1,146,665	-	(0.0 ==0)	13,758,564	
Furniture, fixtures, and equipment	17,126,512	1,526,347		(28,759)	18,624,100	
Total	30,454,977	\$ 2,717,078	\$ -	\$ (28,759)	33,143,296	
Net carrying amount	\$ 21,251,512				\$ 21,134,758	
<u>Foundation</u>						
Land	\$ -	\$ 950.000	\$ -	\$ -	\$ 950,000	
Building	Ť	100,000	-		100,000	
Dunding		100,000			100,000	
Total	-	\$ 1,050,000	\$ -	\$ -	1,050,000	
Less accumulated depreciation						
Building		\$ 1,250	\$ -	<u> </u>	1,250	
Net carrying amount	\$ -				\$ 1,048,750	

Notes to Financial Statements December 31, 2004 and 2003

Note 6 - Long-term Debt

Long-term obligation activity during the years ended December 31, 2004 and 2003 was as follows:

			Current Yea	ar	Current Year			Ending	Ar	nount Due
	Begi	nning Balance	Balance Additions		Reductions		Balance		Within One Year	
2004	\$	3,700,000	\$ -	-	\$	210,000	\$	3,490,000	\$	220,000
2003	\$	3,900,000	\$ -	-	\$	200,000	\$	3,700,000	\$	210,000

Hospital Revenue Bonds, Series 2001, issued through the Branch County Building Authority, bearing interest ranging from 4.375 to 4.5 percent. Annual principal payments range from \$220,000 in 2005 to \$380,000 in 2016. Collateralized by a lease agreement on the building and surrounding land with the Authority and the County of Branch. In turn, the County subleases the building and land to the Hospital under the same terms. The Hospital makes payment directly to the Authority.

Minimum principal payments on bonds payable over the next five years and in aggregate, as of December 31, 2004, are as follows:

	Bonds						
		Principal		Interest			
2005	\$	220,000	\$	154,659			
2006		230,000		145,034			
2007		240,000		134,971			
2008		250,000		124,471			
2009		265,000		113,534			
2010 - 2014		1,545,000		379,800			
2015 - 2016		740,000		50,400			
Totals	<u>\$</u>	3,490,000	<u>\$</u>	1,102,869			

Notes to Financial Statements December 31, 2004 and 2003

Note 7 - Risk Management

The Hospital is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries (workers' compensation), as well as medical and dental benefits provided to employees. The Hospital has purchased commercial insurance for property loss, torts, errors and omissions, and employee injuries. The Hospital is self insured for medical and dental benefits provided to employees. The Hospital has purchased a stop loss insurance policy to cover individual medical and dental claims in excess of policy limits. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

Medical and Dental

The Hospital estimates the liability for medical and dental claims that have been incurred through the end of the fiscal year, including both claims that have been reported, as well as those that have not yet been reported. These estimates are recorded in accrued liabilities. Changes in the estimated liability for the past two years were as follows:

	 2004	2003		
Estimated liability - Beginning of year	\$ 278,751	\$	295,041	
Claims incurred, including changes in estimates	2,023,640		1,773,464	
Claim payments	 (2,070,788)		(1,789,754)	
Estimated liability - End of year	\$ 231,603	\$	278,751	

Malpractice

The Hospital is insured against potential professional liability claims under a claims-made policy, whereby only the claims reported to the insurance carrier during the policy period are covered regardless of when the incident giving rise to the claim occurred. Under the terms of the policy, the Hospital must pay a deductible towards the costs of litigating or settling any asserted claims. In addition, the Hospital bears the risk of the ultimate costs of any individual claim exceeding the policy limits for claims asserted in the policy year.

Should the claims-made policy not be renewed or replaced with equivalent insurance, claims based on occurrences during the claims-made term, but reported subsequently, will be uninsured.

Notes to Financial Statements December 31, 2004 and 2003

Note 7 - Risk Management (Continued)

The Hospital is involved in certain legal actions arising from services provided to patients and additionally is aware of certain possible claims occurring prior to participation in the claims-made arrangement. Although the Hospital is unable to precisely estimate the ultimate cost of settlements of professional liability claims, provision is made for management's best estimate of losses for uninsured portions of pending claims and for known incidents that may result in the assertion of additional claims. Management believes, after considering legal counsel's evaluations of all actions and claims, that insurance coverage and accruals for estimated losses are adequate to cover expected settlements.

Note 8 - Defined Benefit Multi-employer Pension Plan

Plan Description

The Hospital participates in the Branch County Pension Plan, which is a multiple-employer defined benefit pension plan that covers all full-time employees of the County who have completed six months of service and elect to receive coverage. The plan provides retirement benefits, as well as death and disability benefits, to plan members and their beneficiaries. At January 1, 2004, the date of the most recent actuarial valuation, membership consisted of 168 retirees and beneficiaries currently receiving benefits and terminated employees entitled to benefits but not yet receiving them, and 466 current active employees. The plan does not issue a separate financial report.

Funding Policy

The obligation to contribute to and maintain the system for covered employees was established in the Branch County Pension Plan, as amended January 1, 1989, and requires a contribution from the Hospital employees of three percent of the first \$4,800 of gross wages, plus five percent of the remaining amount. The Hospital matches 100 percent of the employee contribution.

Notes to Financial Statements December 31, 2004 and 2003

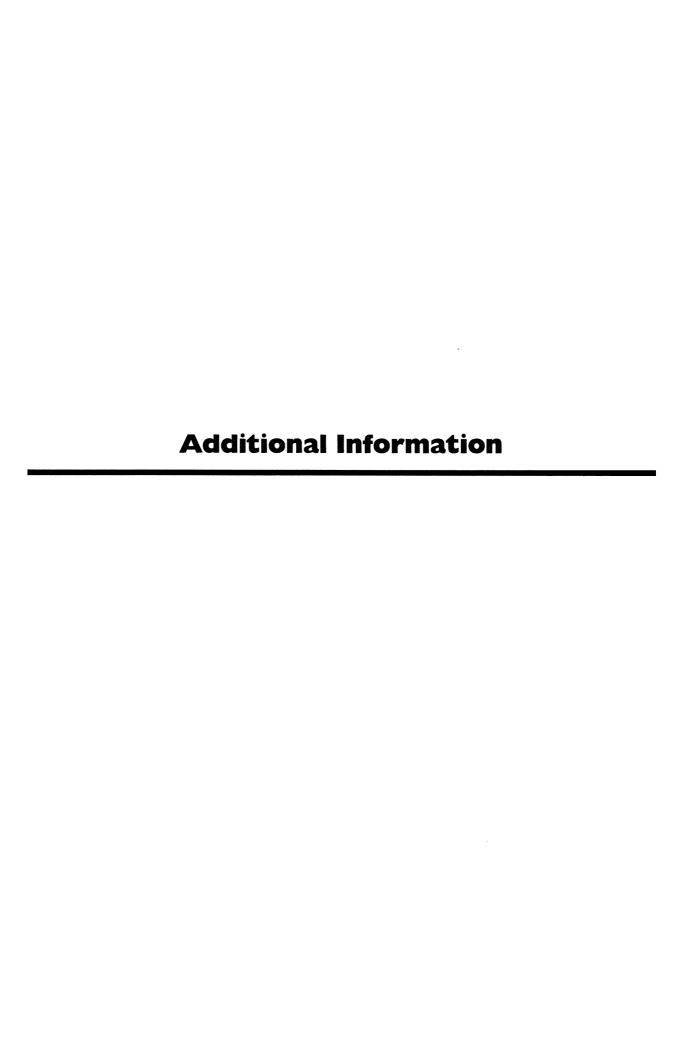
Note 8 - Defined Benefit Multi-employer Pension Plan (Continued)

Annual Pension Cost

For the year ended December 31, 2004, the County's annual pension cost of \$1,038,177 for employer and \$862,733 for employees (the Hospital's annual pension cost was \$240,000 for employer and \$406,241 for employees) was equal to the County's required and actual contribution. The annual required contribution was determined as part of an actuarial valuation at December 31, 2003, using the aggregate cost method. Significant actuarial assumptions used include (a) a 7.75 percent investment rate of return, (b) projected salary increases of 4.5 percent per year, and (c) no cost of living adjustments. The actuarial value of assets was determined using techniques that smooth the effects of short-term volatility over a five-year period.

Three-year trend information for the Branch County Pension Plan is as follows:

	December 31							
		2004	***************************************	2003		2002		
Annual Pension Cost (APC)	\$	1,801,548	\$	2,073,006	\$	1,433,032		
Percentage of APC contributed	·	103.05%		115.41%		91.36%		
Actuarial Value of Assets		31,187,508		28,236,752		26,749,791		
Actuarial Accrued Liability		25,313,352		23,183,347		21,136,948		
Overfunded Actuarial Accrued Liability		5,874,156		5,053,405		5,612,843		
Funded ratio		123%		122%		127%		
Covered payroll		16,245,956		16,194,109		15,215,197		
Overfunding as a percentage of covered payroll		36.16%		31.21%		36.89%		







To the Board of Trustees

Community Health Center of Branch County

We have audited the financial statements of Community Health Center of Branch County and Community Health Center Foundation for the years ended December 31, 2004 and 2003. Our audits were made for the purpose of forming an opinion on the basic financial statements taken as a whole. The following schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Plante : Moren, PLLC

February 24, 2005



Schedule of Hospital Net Patient Service Revenue

		Year Ended D	December 3 l	
		2003		
	Inpatient	Outpatient	Total	Total
Routine Services				
Room and nursing care	\$ 7,434,387	\$ -	\$ 7,434,387	
Intensive care	2,598,036	-	2,598,036	2,588,376
Nursery	612,183		612,183	545,557
Total routine services	10,644,606	-	10,644,606	8,970,884
Special Services				
Operating room	7,842,014	10,771,776	18,613,790	16,270,387
Delivery room	885,187	100,562	985,749	924,266
Emergency room	1,313,007	5,039,331	6,352,338	4,902,726
Anesthesiology	3,058,872	4,937,976	7,996,848	4,676,147
Pain clinic	873	105,857	106,730	50,637
Radiology	1,675,822	12,416,959	14,092,781	12,596,654
Laboratory	2,466,625	8,879,463	11,346,088	10,689,282
Electrocardiology	642,379	1,880,126	2,522,505	2,230,157
Physical therapy	138,328	1,862,342	2,000,670	1,779,984
Inhalation therapy	2,408,899	586,816	2,995,715	3,144,480
Sleep Lab	_	740,374	740,374	508,500
Oncology	36,047	1,135,357	1,171,404	1,043,808
Pharmacy	3,246,998	14,002,887	17,249,885	12,351,434
Intravenous liquids	2,058,040	1,520,310	3,578,350	3,555,645
Medical and surgical supplies	2,247	499	2,746	6,144
Family Medicine Clinic	_,	588,874	588,874	543,044
Clinics	473,321	1,663,545	2,136,866	1,942,682
Industrial medicine	.,,,,,,,	331,519	331,519	369,759
Substance abuse	_	380,929	380,929	514,477
Psych-partial	_	29,613	29,613	20,275
In-house physicians	763,914	207,873	971,787	969,462
Infectious disease clinic	26,495	51,241	77,736	75,577
Occupational therapy	141,135	31,211	141,135	141,298
Urgent care	7,790	1,009,883	1,017,673	1,050,881
_	7,7 9 0 580	125,285	125,865	1,050,081
Cardiac rehabilitation	360		1,268,846	
Home health	~	1,268,846	, ,	1,235,856
Hospice	100	306,126	306,126 24,544	222,002 19,342
Diabetic teaching		24,444		
Total special services	27,188,673	69,968,813	97,157,486	81,998,480
Total patient service revenue	\$ 37,833,279	\$ 69,968,813	107,802,092	90,969,364
Revenue Deductions				
Contractual adjustments:				,
Blue Cross Blue Shield of Michigan			15,375,777	13,313,099
Medicare			27,769,648	21,457,596
Medicaid			5,765,874	5,169,431
Bad debt expense			2,776,783	2,544,697
Other adjustments			3,377,873	1,797,816
Domestic health claims			1,891,036	1,862,201
Total revenue deductions			56,956,991	46,144,840
Net patient service revenue			\$ 50,845,101	\$ 44,824,524

		Professional							
	Salaries		Benefits		Supplies		Services	Purcl	nased Services
Nursing services									
Nursing administration	\$ 448,141	\$	111,648	\$	5,818	\$	4,717	\$	_
Medical and surgical	2,738,679		689,890		234,832		1,221		-
Intensive care and intermediate care	972,102		243,903		60,351		12,270		-
Obstetrics	849,018		211,527		112,394		9,944		_
Psychiatric unit	560,639		138,514		10,343		228,564		-
Operating room	1,720,916		434,593		3,124,730		59,246		-
Central supply	74,169		18,780		56,613		•		-
Emergency room	1,194,638		297,656		213,230		7,009		75,500
Urgent care	108,647		27,043		1,122		126		-
Pastoral care	3,524		892		1,033		120		-
Total nursing services	8,670,473		2,174,446		3,820,466		323,217		75,500
Special professional services	-,,		.,		, , ,				
Medical education	460,860	ı	116,683		12,295		25,397		35,000
Library	,		-		_				
Laboratory	1,300,465		329,222		1,168,321		212,489		114,259
Radiology	1,007,219		251,239		575,259		22,298		610,392
Pharmacy	770,877		192,241		4,102,272		46,754		-
Anesthesiology	5,532		1,401		204,144		-		1,878,798
Pain clinic	88,428		22,389		17,792		_		1,070,770
Substance abuse	294,451		74,560		3,928		8,271		608
Inhalation therapy	304,406		50,698		70,513		4,913		-
Sleep Lab	98,358		25,352		7,872		88		
Electrocardiology	141,986		61,888		8,218		73,548		187,893
_ ,	601,566		151,391		25,253		73,340		107,075
Physical therapy Clinic services	1,481,613		424,590		217,920		75,243		518,439
	751,479		190,264		19,256		3,883		310,437
Oncology Cardiac rehabilitation	64,715		16,385		1,326		24		75
	75,434		18,707		1,520		6,687		,,
Maternal support services	73,43-	•	10,707		-		0,007		717,803
House physicians	675,999	1	169,290		28,959		45,852		717,003
Home health			15,813		860		2,763		-
Hospice	62,454					_			
Total special professional services	8,185,842	2	2,112,113		6,464,188		528,210		4,063,267
General services									
Dietary	507,854		128,398		275,467		46,625		-
Plant maintenance	781,317	,	194,650		112,587		97,068		-
Security	_		-		449		80,278		_
Laundry	96,289) 	24,379	_	48,801		1,105		-
Total general services	1,385,460)	347,427		437,304		225,076		-
Administrative and fiscal services									
Medical records	509,34	7	127,768		19,013		263,857		-
Quality assurance	210,093	2	52,788		1,281		31,475		-
Administrative services	2,336,41	<u> </u>	607,096		150,988		1,085,245		-
Total administrative and fiscal services	3,055,85	ó	787,652		171,282		1,380,577		-
Depreciation and amortization			-		-				_
Total 2004 operating expenses	\$ 21,297,63	\$	5,421,638	\$	10,893,240	\$	2,457,080	\$	4,138,767
Total 2003 operating expenses	\$ 20,190,03!		4,747,174	\$	9,470,793	\$	2,121,998	\$	3,180,556

Schedule of Operating Expenses

Insurance	Utilities	Rental Repairs	Other	2004 Total	2003 Total
\$ -	\$ -	\$ 45	\$ 7,028	\$ 577,397	\$ 529,658
Ψ -	Ψ -	723	60,887	3,726,232	3,391,280
_		5,686	856	1,295,168	1,273,370
_	_	2,806	6,054	1,191,743	1,063,200
_	_	227	245	938,532	952,702
_	-	160,249	9,101	5,508,835	4,406,052
_	_	37,747	220	187,529	173,765
_	_	4,595	4,127	1,796,755	1,725,080
_	_	1,217	55	138,210	120,837
-		-		5,569	6,013
-	•	213,295	88,573	15,365,970	13,641,957
-	-	6,954	10,063	667,252	656,317
**	-	-	-	-	5,085
-	-	114,128	13,994	3,252,878	3,070,152
	_	259,016	14,622	2,740,045	2,716,726
-	-	-	5,851	5,117,995	4,426,745
-	-	15,627	856	2,106,358	636,870
_	-	-	-	128,609	101,432
-	4,472	1,230	2,616	390,136	403,382
-	-	3,262	823	434,615	454,371
-	-	-	2,027	133,697	116,572
-	-	588	-	474,121	536,876
-	5,933	26,797	8,283	819,223	757,557
-	21,863	49,523	67,178	2,856,369	2,606,845
-	-	15,238	9,142	989,262	952,322
	3,305	29,940	1,691	117,461	133,060
~	_	-	12,167	112,995	110,065
-	_	-	~	717,803	603,682
-	6,048	20,114	52,505	998,767	902,153
	769	58	8,671	91,388	169,101
-	42,390	542,475	210,489	22,148,974	19,359,313
-	-	6,234	2,055	966,633	923,534
-	771,126	135,236	7,730	2,099,714	2,041,587
-	-	-	-	80,727	86,491
-		1,571		172,145	176,483
-	771,126	143,041	9,785	3,319,219	3,228,095
-	~	13,807	5,504	939,296	910,161
-	-	-	202	295,838	266,382
454,489	124,710	341,275	832,928	5,933,148	5,758,725
454,489	124,710	355,082	838,634	7,168,282	6,935,268
			2,859,008	2,859,008	2,718,328
\$ 454,489	\$ 938,226	\$ 1,253,893	\$ 4,006,489	\$ 50,861,453	
\$ 411,444	\$ 905,254	\$ 1,181,327	\$ 3,674,380		\$ 45,882,961